

e-Application and Guide to Study at University–ePrihlas Portal

Application and guide to study at university–ePrihlas portal Guide to study at university enables you to get oriented in the selection of study programmes at our university and similarly at every university, which participates in the project ePrihlas.

e-Application in three steps:

- 1. Search,**
- 2. Select and fill in,**
- 3. Print and send**

<https://e-prihlaska.uniba.sk>



PHASE1. Search

1) Enter a keyword depending on what are your interests, what do you enjoy, what do you want to do, what do you want to attend, simply what do you would like to study.

Press **SEARCH** and easily find your new study programme on the university. For PHD study at the Faculty of Management set “III. degree of study” and search for „management“.

The screenshot shows the ePrihlas portal interface. At the top, there is a navigation bar with a search icon and a 'SEARCH' button. Below the navigation bar, there is a search form with a dropdown menu for 'III. degree of study' and a text input field containing 'management'. A 'SEARCH' button is located below the input field. To the right of the search form, there is a sidebar with a search icon and a 'SEARCH' button, and a list of items: 'My briefcase (0)', 'My applications (0)', and 'Uncompleted (0)'. Below the search form, there is a section for 'Number of displayed results: 1 from 1'. This section contains a list of search results for 'Management' at the Faculty of Management, 2021/2022. The results include details such as 'In the field: Economics and Management', 'Type/kind/degree/form of study: Single degree study, Ph.D. (philosophy), III. degree, external form', 'Study length: 4 years', 'Teaching languages: English', and 'Deadline for submission of an application: 10.06.2021 - 02.08.2021 (PhD. external - Management - study in English language)'. There is an 'Add to briefcase' button next to the results. At the bottom of the page, there is a 'Back to the start' button.

2) Have you found a study programme you like then simply press

[Add to briefcase](#)

In the briefcase you

can put aside study programmes that interest you.

Help (2)
Detailed information about the portal ePrihlas can be found in the manual.

Have you encountered a problem? Contact us:
02 / 9010 4444

Information (3)
Privacy policy - <https://uniba.sk/en/about/uradna-vyveska/privacy-policy/>

Recommended browsers
(supported are the two recent versions of the following)
Mozilla Firefox
Chrome

Try our android app designed to monitor the results of admission procedure and sending of return slips as well. [Click here.](#)

Filter

Search
My briefcase (1)
dMANaj/x - Management
My applications (0)
Uncompleted (0)

Number of displayed results: 1 from 1

Study programme name/faculty:
dMANaj/x: Management [In the briefcase](#)
FM - Faculty of Management, 2021/2022
In the field: Economics and Management
Type/kind/degree/form of study: Single degree study, Ph.D. (philosophy), III. degree, external form
Study length: 4 years
Teaching languages: English
Deadline for submission of an application: 10.06.2021 - 02.08.2021 (PhD. external - Management - study in English language)

3) If you want the content of your briefcase to be saved, then you should register(if you are registered already, sign in).

<https://e-prihlaska.uniba.sk/ais/eprihlas/#!/registracia>

ePrihlas
e-Application and guide to studying at university

[Registration](#) [Signing in](#)

Help (2)
Detailed information about the portal ePrihlas can be found in the manual.

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Information (3)
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Recommended browsers
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Search
My briefcase (0)
My applications (0)

Register
and we will remember your choice
If you are registered already, you can [sign in here.](#)

Email *

Given name *

Last name *

Password * at least 8 chars, uppercase and lowercase letter and number, without spaces

Repeat password * at least 8 chars, uppercase and lowercase letter and number, without spaces

I'm not a robot

/* Required fields

Register



PHASE2. Select and fill in

4) If you have found, what were you looking for Click  **My briefcase (1)** and



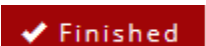
5) Select the theme of your future Thesis

The screenshot shows a web portal interface. A modal dialog box titled "Selection of themes of thesis" is open in the center. It contains a text input field with the placeholder "I enroll for the following theme of thesis." Below the input field is a dropdown menu. At the bottom of the dialog are "OK" and "Cancel" buttons. In the background, a list of study programmes is visible, with one selected: "dMANaj/x: Management FM - Faculty of Management, 2021/2022". A "New application" button is also visible next to the selected programme.

This screenshot is similar to the previous one but shows a scrollable list of study programmes. The "Selection of themes of thesis" dialog box is still open. The list of programmes includes titles such as "Analysis of the Factors Influencing Entrepreneurial Activity at Individual Level", "Building Loyalty through Experiential Marketing", and "Business Strategies under the Influence of Industry 4.0".



After you select the Theme press



You can stop editing the application's study programmes by pressing

Help (2)

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02 / 9010 4444

Information (3)

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Mozilla Firefox
Chrome

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My briefcase

Currently you have no study programme in your briefcase. You can add some at [Search](#) by pressing the button **Add to briefcase**.

Application #1707

Study programme name/faculty: dMANaj/x: Management
 FM - Faculty of Management, 2021/2022
 In the field: Economics and Management
 Type/kind/degree/form of study: Single degree study, Ph.D. (philosophy), III. degree, external form
 Subsequent study in the field: -
 Study length: 4 years
 Teaching languages: English
 Thesis theme: Cross-Generational Entrepreneurship in the Era of Digitization (Medzigeneračné podnikanie v dobe digitalizácie) - prof. Ing. Anna Pilková, PhD., MBA, 2021/2022
 Deadline for submission of an application: 10.06.2021 - 02.08.2021 (PhD. external - Management - study in English language)

Finished

5) Press , and you can start filling-in the application (personal data).

Help (2)

Detailed information about the portal ePrihlas can be found in the manual.

Have you encountered a problem? Contact us:

02 / 9010 4444

Information (3)

Privacy policy - <https://uniba.sk/en/about/uradna-vyveska/privacy-policy/>

Recommended browsers (supported are the two recent versions of the following)

Mozilla Firefox
Chrome

Try our android app designed to monitor the results of admission procedure and sending of return slips as well. [Click here.](#)

My uncompleted applications

When you finish selecting the programmes of the application, you can fill it in. You can divide the process of filling-in the application into several steps.

Application #1707

Deadline for submission of an application: 10.06.2021 - 02.08.2021
 dMANaj/x - Management, FM, III. degree

Edit the application programmes **Fill-in**

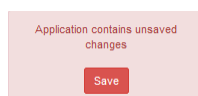
My confirmed applications

Currently you have no confirmed applications. You start filling-in the application by pressing the button **Fill-in** for some uncompleted application.

Application #1707

6) In the Application the are 9 predefined fields (not all of them mandatory – some are only for domestic students).

7) After filling out a Field always click



Note: If there is a Field that has not been fill out the system gives you a notice

Errors

1 2 3 4 5 6 7 8 9

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. Mailing address in SR
6. Attended universities
7. Study results
8. Attachments
9. Summarization

Errors

- Birthdate has not been provided. (1/2)
- Personal ID number has not been provided. (1/2)
- Gender has to be specified. (1/2)

Application contains unsaved changes

Save

2/9 - Additional personal data

Personal number * ?

Mandatory for citizens of SR (without slash)

Date of birth * ?

Gender * ?

Briefcase

1

Personal data:

Fill in all the given fields (*=mandatory information):

Given name (First name)

Last name

Birth name

Academic degree (drop down menu)

Citizenship (drop down menu)

Email for communication (automatically prefilled with your registration email address)

Phone (optional but recommended)

1 2 3 4 5 6 7 8 9

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. Mailing address in SR
6. Attended universities
7. Study results
8. Attachments
9. Summarization

1/9 - Personal data

Given name * ?

First name

Last name * ?

Last name

Birth name ?

Birth name

Academic degree ?

Academic degree (behind name) ?

Citizenship * ?

Slovak Republic

Email for communication *

Enter your email address. Please note that change of your email will also change your login. Required entry.

Phone ?

Application contains unsaved changes

Save

Briefcase

Academic degree ?

M. Phil.

M.A.

M.A. Mgr.

Mag.

Mag. Bc.

Mag. pharm.

Mag. phil.

M.B.A.

MDDr.

MDDr. Ing.

MDDr. MUDr.

MgA.

Mgr.

Mgr. A.

Mgr. art.

Mgr. Art.

Mgr. art. et Mgr.

Mgr. Bc.

Mgr. et Mgr.

1/9

2

Additional personal data

Fill in all the given fields (*=mandatory information):

Personal number (For SR citizens mandatory)

Date of birth

Gender (male/female)

e-Príhlaska a sprevodca štúdiom na VS

1 2 3 4 5 6 7 8 9

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. Mailing address in SR
6. Attended universities
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8. Attachments
9. Summarization

2/9 - Additional personal data
✓

Personal number * ?

Date of birth * ?

Gender * ?

⏪ 1
2 / 9
3 ⏩

Application has been saved.

Briefcase

3

Additional data

Fill in all the given fields (*=mandatory information):

Applicant's country of birth (drop down menu)

Applicant's birthplace (fill in)

1 2 3 4 5 6 7 8 9

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. Mailing address in SR
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9. Summarization

3/9 - Additional data
✓

Data on place of birth are processed for the purpose of unambiguous identification of students in Central registration system of students in SR.

Applicant's country of birth * ?

Applicant's birthplace * ?

⏪ 2
3 / 9
4 ⏩

Application has been saved.

Briefcase

4

Address of permanent residence

Fill in all the given fields (*=mandatory information):

Country (drop down menu)

Street

Identification number („House number“)

Municipality (Mail)

ZIP (postal code)

Additional description of addressee

1 2 3 **4** 5 6 7 8 9

1. Personal data
2. Additional personal data
3. Additional data
4. **Address of permanent residence**
5. Mailing address in SR
6. Attended universities
7. Study results
8. Attachments
9. Summarization

4/9 - Address of permanent residence

Country * ?

Street ?

Identification number ?

Municipality (Mail) ?

ZIP (postal code) ?

Additional description of addressee ?

← 3
4 / 9
5 →

Application has been saved.

Briefcase

5/9

Mailing address in SR

Do not fill in unless you have a Slovak mailing address.

1 2 3 4 **5** 6 7 8 9

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. **Mailing address in SR**
6. Attended universities
7. Study results
8. Attachments
9. Summarization

5/9 - Mailing address in SR

Enter your mailing address in case you have a residence in Slovakia and it is different than your address of permanent residence. This part is not mandatory.

City (town) ?

Street ?

Identification number ?

Post office ?

ZIP (postal code) ?

Additional description of addressee ?

← 4
5 / 9
6 →

Application has been saved.

Briefcase

6 Attended universities

Add the school that you have attended:

1 2 3 4 5 **6** 7 8 9

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. Mailing address in SR
6. **Attended universities**
7. Study results
8. Attachments
9. Summarization

6/9 - Attended universities
✓

Select one study, whose results will be taken into account in the admission procedure.

Add a school from Slovakia

Add a school abroad

◀ 5
6 / 9
7 ▶▶

Application has been saved.

Briefcase

School from Slovakia Add a school from Slovakia



1 2 3 4 5 **6** 7 8 9

6/9 - Attended universities
✓

Select one study, whose results will be taken into account in the admission procedure.

Country ?

Select your country

University ?

Faculty ?

Education level achieved at university

Select your education level from the menu. Required when the study is taken in to account in admission procedure for the second and higher degree of study. Allowed values are:
 P: University education achieved by completing professionally-oriented bachelor study programs of universities
 R: University education achieved by completing bachelor study programs of universities
 S: University education achieved by completing master's study programs of universities
 T: University education achieved by completing master's study programs of universities after receiving a bachelor degree
 U: University education of II. degree with rigorous exam
 V: University education achieved by completing doctoral study programs of universities, postgraduate studies and scientific education
 X: Education achieved at foreign school

Commencement of the study ?

The end of the study ?

Final exam date ?

Achieved degree (titul) ?

Cancel
Save

School abroad Add a school abroad (not in Slovakia)



1 2 3 4 5 **6** 7 8 9

6/9 - Attended universities
✓

Select one study, whose results will be taken into account in the admission procedure.

University ?

Faculty ?

Study programme ?

Study field ?

Education level achieved at university

Select your education level from the menu. Required when the study is taken in to account in admission procedure for the second and higher degree of study. Allowed values are:
 P: University education achieved by completing professionally-oriented bachelor study programs of universities
 R: University education achieved by completing bachelor study programs of universities
 S: University education achieved by completing master's study programs of universities
 T: University education achieved by completing master's study programs of universities after receiving a bachelor degree
 U: University education of II. degree with rigorous exam
 V: University education achieved by completing doctoral study programs of universities, postgraduate studies and scientific education
 X: Education achieved at foreign school

Commencement of the study ?

The end of the study ?

Final exam date ?

Achieved degree (titul) ?

Cancel
Save

1 2 3 4 5 6 7 8 9

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. Mailing address in SR
6. Attended universities
7. Study results
8. Attachments
9. Summarization

7/9 - Study results
✓

By semesters ?

1	2	3	4
5	6	7	8
9	10	11	12

Overall results ?

«6
7 / 9
8»

Application has been saved.

Briefcase

Select attachments you will be sending along with the application. Once the attachment is selected it can be added as a file. Maximum size of the file is 5MB. Only supported file formats are ".gif, .jpg, .pdf, .txt, .asice". Each saved attachment can be deleted or downloaded as well.

Fill in the fields:

Other documents of education (optional)

Passport photocopy

PhD research proposal (cca 5 pages)

The Diploma Supplement

Authenticated evidence of qualification (if needed by Slovak Ministry) = if you did not study at a Slovak/Czech University, you need a proof of recognition of diplomas for academic purposes issued by a Slovak university or the Ministry of Education, Science, Research and Sport of the Slovak Republic*. This document serves as a university diploma of the 2nd degree of study in the territory of the Slovak Republic for academic purposes.

(*) For the Recognition of higher education for the continuation of studies or general purposes, it is better the documents required by the Ministry to be translated into Slovak language by official translator and besides having a certified copy of your documents have also an apostille, superlegalization (from countries that are not in the European Higher Education Area – EHEA). If it is difficult in your country of origin to get official translation of the required documents to Slovak language; it is possible to contact a Slovak professional translation agency. After the recognition process the Ministry is not sending you the documents back.

State examination certificate

Curriculum vitae (signed)

University diploma

Confirmation of participation in other student activities (optional)

A list of publications (if published)

overená kópia diplomu (PaedDr, PhDr) = A certified copy of the diploma (PaedDr, PhDr)

Proof of payment of the fee for the admission procedure

1 2 3 4 5 6 7 **8** 9

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. Mailing address in SR
6. Attended universities
7. Study results
8. **Attachments**
9. Summarization

8/9 - Attachments
✓

Select attachments you will be sending along with the application. Once the attachment is selected it can be added as a file. Maximum size of the file is 5MB. Only supported file formats are ".gif, .jpg, .pdf, .txt, .asice". Each saved attachment can be deleted or downloaded as well.

- Other documents of education (optional)
- Passport photocopy
- PhD research proposal (cca 5 pages)
- The Diploma Supplement
- Authenticated evidence of qualification (if needed by Slovak Ministry)
- State examination certificate
- Curriculum vitae (signed)
- University diploma
- Confirmation of participation in other student activities (optional)
- A list of publications (if published)
- overená kópia diplomu (PaedDr, PhDr)
- Proof of payment of the fee for the admission procedure

⏪
8 / 9
⏩

Application has been saved.

Briefcase

9

Summarization

Gives you the Summarization of your Application before the Application confirmation.
NOTICE: Corrections of the application are not available after the submission.
However, you can come back to a not submitted application and edit your data later.

1 2 3 4 5 6 7 8 **9**

1. Personal data
2. Additional personal data
3. Additional data
4. Address of permanent residence
5. Mailing address in SR
6. Attended universities
7. Study results
8. Attachments
9. **Summarization**

9/9 - Summarization
✓

Application #1703

FM, III. degree, 2021/2022

Management

- 5. 4. 2021 - 2. 8. 2021

Personal data

First name Last name

Application has been saved.

Briefcase



PHASE3. Print and send

8) If you have filled in all the mandatory field and also the important other ones (like Attachments), check once more your Application.

9) After filling-in all data, don't forget to

Confirm application

10) After this step there appears a "Confirmation" (GDPR) the Confirmation has to be answered by

Yes
No

Confirmation

I hereby declare that all the information I have given is true and that I have not concealed any serious facts. In accordance with Regulation 2016/679 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and on the free movement of such data, repealing Directive 95/46/EC (the General Data Protection Regulation, the GDPR Regulation) I hereby grant my consent that the University may process my personal data for the purposes of the admission procedure for the time necessary to process the information on the admission procedure. This consent applies to the personal data listed in the application form and its annexes, which the University is entitled to apply pursuant to Section 58 (5) of Law Act No. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Law Acts, as amended (hereinafter "the Law Act"), except for the data under Section 58 (3) of the Law Act. I acknowledge that I may withdraw this consent at any time at the appropriate university or faculty. At the same time, I note that the data may be processed only by authorized persons who are obliged to comply with the provisions of the GDPR Regulation and the data processed will be archived and disposed of in accordance with valid legal regulations of the Slovak Republic. I also acknowledge that any other information on the processing of my personal data and information on my rights in the processing of my personal data is available at the school's website.

Yes No

In case you need to change your data in the Return Slip subsequently after confirmation (missing data etc.), please contact the Department for Doctoral Studies.
Print out the completed Application, sign it and send it to the Department for Doctoral Studies.

Application #1707 Detail

Deadline for submission of an application: 10.06.2021 - 02.08.2021
dMANaj/x - Management, FM, III. degree

Printing of payment order Printing of application

11)... DONE you made it ... your application is submitted

In case of an ambiguity in the procedure of completing the Return Slip Confirmation call AIS support (AIS Hotline) within the [CePIT](#) (Centre for IT support at UK), tel. +421 2 9010 4444, Monday - Friday: 8 AM - 8 PM, Weekends / Holidays: 9 AM - 12 AM.