

**Contract
of Rigorosum Procedure Arrangements**

made under § 51 of Act No. 40/1964 Zb. (Civil Code) as amended
between and by the following Parties :

1. Comenius University, Bratislava („UK“)
Šafárikovo námestie č. 6, 818 06 Bratislava, Slovak Republic

Comenius University, Bratislava Faculty of.....
....., Slovak Republic

Represented by the Dean
IČO (Registration Number):.....
DIČ (Tax Reg. Number).....
IČ DPH (VAT ID Number).....
Bank Connection:
Recipient of Payment:.....
SWIFT Code:.....
IBAN:.....
Account Number:.....
Cross Border Transfer Bank:.....

("Comenius University, Faculty of " or „Faculty“)

and

2.
(Name, Surname, Permanent and Interim Residence, Passport No.)

Bank Connection:

Variable Code¹:

Account Number:

(„Foreign Candidate“)

**Article 1
Purpose**

The purpose of this Contract is to arrange for the Rigorosum Exam and presentation of Rigorosum Thesis for a Foreign Candidate, a self-paying student of Comenius University Faculty of, field of study:, a graduate from a field of study in which the

¹ Give the numerical combination without other signs.

academic degree of „magister“ (master) is awarded, who has applied to take Rigorosum Exams and has submitted all relevant documents in compliance with Act No. 131/2002 Z. z. governing higher education and amending some other statutes, as amended („Higher Education Act“), Internal Regulation No. 2/2007: Rector’s Directive: Guidelines for Rigorosum Procedure at Comenius University, Bratislava („Rigorosum Procedure Guidelines“).

Article 2

Rights and Responsibilities of the Parties

- 2.1 The Faculty undertakes to arrange for the Foreign Candidate’ participation in the presentation of Rigorosum Thesis and Rigorosum Exams to be organized subject to the conditions prescribed by the Higher Education Act, this Contract, Comenius University Internal Rules and the Faculty Internal Rules. Upon successfully passed Rigorosum Exams and successful presentation of Rigorosum Thesis, the Foreign Candidate will be awarded the academic degree of
- 2.2 The Foreign Candidate undertakes to pay the fee related to the arrangement of rigorosum procedure of the fixed amount and payable within a fixed period of time, to write a Rigorosum Thesis in compliance with the prescribed formal requirements² and to appear for the presentation of Rigorosum Thesis and Rigorosum Exams. On successful passing of the Rigorosum Exams, the Foreign Candidate agrees to pay a fixed fee within the deadline set for the issuance of the Diploma Certificate. Payment of the fee related to the rigorosum procedure and the issuance of the Diploma Certificate is a condition of awarding the Diploma Certificate to the Foreign Candidate.

Article 3

Basic Rules of Organization of Rigorosum Procedure

- 3.1 Comenius University rigorosum rules and procedures are governed by the Rigorosum Procedure Guidelines which are binding on the Parties, unless they have expressly agreed otherwise.
- 3.2 Within 30 days after signing this Contract, the Foreign Candidate must choose the topic of his/her Rigorosum Thesis with the consent of the person/teacher authorized by the Dean.
- 3.3 The Foreign Candidate will submit his/her Rigorosum Thesis in the..... language. The Rigorosum Thesis Presentation and Rigorosum Exams will be conducted in the..... language. The Foreign Candidate can use the services of an interpreter who may be present both at Rigorosum Thesis presentation and during Rigorosum Exams. Such interpreter must be arranged by the Foreign Candidate who will cover all the costs related to the interpreter’s services during the thesis presentation and the exams.
- 3.4 The Dean or a person/teacher authorized by the Dean will set the date and venue of Rigorosum Exams and inform the Foreign Candidate within six months after the submission of his/her Rigorosum Thesis, but no later than one month prior to the date of Rigorosum Exams.

²Article 5 para. 2 of Internal Rule No. 4/2008 on format particulars prescribed for final theses by Comenius University, Bratislava.

- 3.5 The Dean or a person/teacher authorized by the Dean will mail to the Foreign Candidate the written opinion/observations prepared by an opponent/referee in the.....language no later than 15 days prior to the Rigorosum Exams.
- 3.6 The Foreign Candidate will take the Rigorosum Exams commencing with the presentation/defense of his/her Rigorosum Thesis, and followed by oral exams in at least two courses/subjects of study representing the general framework of the field of study related, as a general rule, to the Foreign Candidate's career focus or the topic of his/her Dissertation Thesis. Presentation of Rigorosum Thesis and Rigorosum Exams are held in one day.
- 3.7 Where a Foreign Candidate has submitted a written notice 15 days in advance seeking to be excused for not appearing at Rigorosum Exams at the set date, the Dean will determine, upon the Foreign Candidate's written request, an alternative date of Rigorosum Exams after consultations with the Chairperson of the Examining Board.
- 3.8 The Foreign Candidate failing to appear for Rigorosum Exams at the set date without a written excuse submitted 15 days in advance, will be evaluated by the grade of „failed“.
- 3.9 A Foreign Candidate failing to pass the requirements set for the presentation/defense of the Rigorosum Thesis and/or the oral Rigorosum Exams, may make a written request seeking to take Rigorosum Exams again not earlier than three months following the unsuccessful Rigorosum Exams; the date of the new Rigorosum Exams will be determined by the Dean after consultations with the Chairperson of the Examining Board. The Foreign Candidate who has successfully presented his/her Rigorosum Thesis will not have to make such presentation again when taking the Rigorosum Exams again. Otherwise, the Examining Board will determine whether the Thesis must be made again or be supplemented.
- 3.10 Rigorosum Exams and the presentation of Rigorosum Thesis can be taken again only one more time. For the newly taken Rigorosum Exams and presentation of Rigorosum Thesis, the Dean can require a fee of 60% of the amount paid by the Foreign Candidate for the regular rigorosum procedure.
- 3.11 Comenius University will award to the Foreign Candidate who has successfully passed Rigorosum Exams and the presentation of Rigorosum Thesis the applicable academic degree (§ 53 para. 8 of the Higher Education Act) and will issue a Diploma Certificate of the academic degree indicating also the particular field of study. The academic degree of is legitimate in the Slovak Republic. Comenius University has no responsibility for its recognition in other countries.

Article 4

Price and Method of Payment

- 4.1 The Foreign Candidate will pay the fee related to the arrangement of Rigorosum procedure of EUR to the Faculty's Bank Account by a single bank transfer.³
- 4.2 The Foreign Candidate will show a proof of payment of the fee under para. 4.1 to the appropriate department of the Faculty no later than 15 days after signing this Contract. The Foreign Candidate who has failed to submit a proof of payment of the fee under para. 4.1 will not be allowed to take the Rigorosum Exams.

³ Another form of payment (in cash) may also be agreed upon by the Contract.

- 4.3 The Foreign Candidate will pay to Comenius University the fee for issuance of the Diploma Certificate of EUR 500.00 in cash to Comenius University Pay Office or to the Bank Account of Comenius University.
Bank Connection: Štátna pokladnica (Treasury Office), Radlinského 32, 810 05 Bratislava, Slovak Republic
Recipient/Beneficiary: Univerzita Komenského v Bratislave, Rektorát, Šafárikovo nám. 6, 818 06 Bratislava, Slovak Republic
SWIFT Code: SUBASKBX
IBAN: SK 96 8180 0000 0070 0015 0502
Variable Code⁴:
Recipient's Account Number: 7000150502/8180
Foreign Transfer through: Všeobecná úverová banka, a.s., Mlynské Nivy 1, 829 90 Bratislava, Slovak Republic, no later than 15 days after successful completion of Rigorous Exams and presentation of Rigorous Thesis. The bank charges related to the transfer of payment will be borne by the Foreign Candidate.
- 4.4 In case of Foreign Candidate's default of payment under this Article, the Faculty will be entitled to charge the Foreign Candidate a penalty interest of double discount rate set by the National Bank of Slovakia as of the first day of default of the amount owing.

Article 5

Term of Contract and Termination of Contractual Relations

- 5.1 The Contract is made for a specified period of time, i.e. until the Candidate has completed the Rigorous procedure in conformity with Article 2 para. 2 of Rigorous Procedure Guidelines.
- 5.2 Rigorous procedure and the legal relations will terminate by:
- a) the award of academic degree,
 - b) the decision made by the Examining Board according to which the Foreign Candidate failed the second opportunity to pass the Rigorous Exams,
 - c) the delivery of the Foreign Candidate's written request to the Dean demanding to terminate the Rigorous procedure,
 - d) the Foreign Candidate's death.
- 5.3 In case of non-completion of the program of study under 5.2 (b), the Faculty will not be obligated to reimburse the tuition or any other fees to the Foreign Candidate.
- 5.4 The Faculty may cancel this Contract in case of Foreign Student's failure to pay the fee under Article 4 para. 4.1 upon a call after extended deadline.

⁴ Give the numerical combination without other signs.

Article 6

Other Covenants

- 6.1 The insurance of Foreign Candidate during his/her preparation for Rigorosum Exams and presentation of Rigorosum Thesis will be governed by the current statutory rules and regulations concerning long-term residence permit holders in the Slovak Republic.⁵ The Faculty is not responsible and will not cover any type of insurance for the Foreign Candidate. The Foreign Candidate takes notice that he/she is responsible for his/her insurance at his/her own costs.
- 6.2 The Faculty will not arrange accommodation for the Foreign Candidate during his/her preparation for Rigorosum Exams and presentation of Rigorosum Thesis.
- 6.3 The Faculty will pay no scholarship to the Foreign Candidate.
- 6.4 The Foreign Candidate will be responsible for any damage caused to Comenius University property or the property of any third party during his/her preparation for Rigorosum Exams and presentation of Rigorosum Thesis.

Article 7

Governing Law

- 7.1 The Parties agree that these contractual relations will be governed by the laws of the Slovak Republic.
- 7.2 The rights and obligations of the Parties not expressly provided for in this Contract will be governed by Internal Rule No. 2/2007: Rector's Directive „Guidelines for Rigorosum Procedure at Comenius University, Bratislava“, generally binding statutory regulations currently in force in the Slovak Republic, Comenius University Internal Rules and the Faculty Internal Rules
- 7.3 Possible disputes arising from this Contract will be submitted to the jurisdiction of the courts of the Slovak Republic.

Article 8

Final Provisions

- 8.1 Any changes and modifications of this Contract will be possible only in the form of written amendments that will become integral part of the Contract upon consent of and signing by both Parties.
- 8.2 This Contract will come into force and effect on the date of its signing by both Parties.
- 8.3 The Contract is made in two counterparts in the Slovak language and two counterparts in the English language, one for each Party.
- 8.4 The two language versions are of equal legal status. In case of ambiguity arising from incompatible interpretation/construction of any provisions of the Contract in the Slovak and English versions, the Contract will be governed by the Slovak version.

⁵ This provision can be modified if the Candidate resides outside the Slovak Republic during the preparation of the Rigorosum Thesis.

8.5 Having become familiarized with the content of this Contract, the Parties, indicating their consent without any reservations, have signed it below

In Bratislava, dated

In Bratislava, dated

.....
Dean

.....
Foreign Candidate