

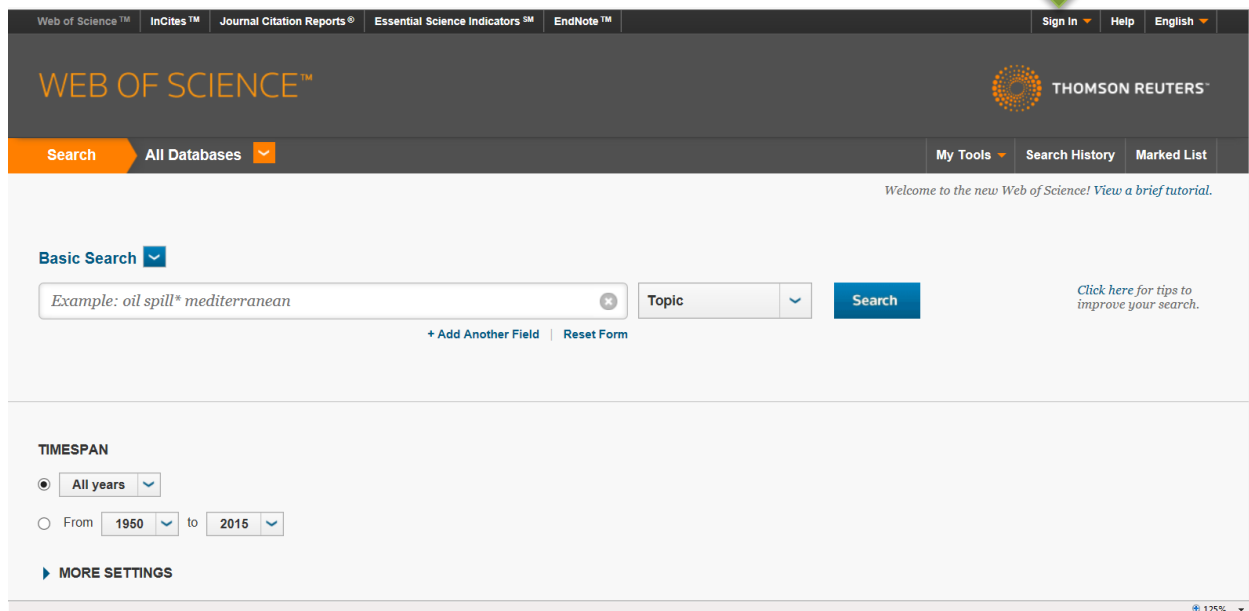
# Návod na vytvorenie vlastného účtu vo Web of Science a na zaktivovanie automatických alertov<sup>1</sup>

Pred začiatkom práce sa uistite, že ste pripojení na internet cez univerzitnú sieť!

Po vytvorení účtu je možné sa pripájať do databázy už z ktoréhokoľvek miesta.

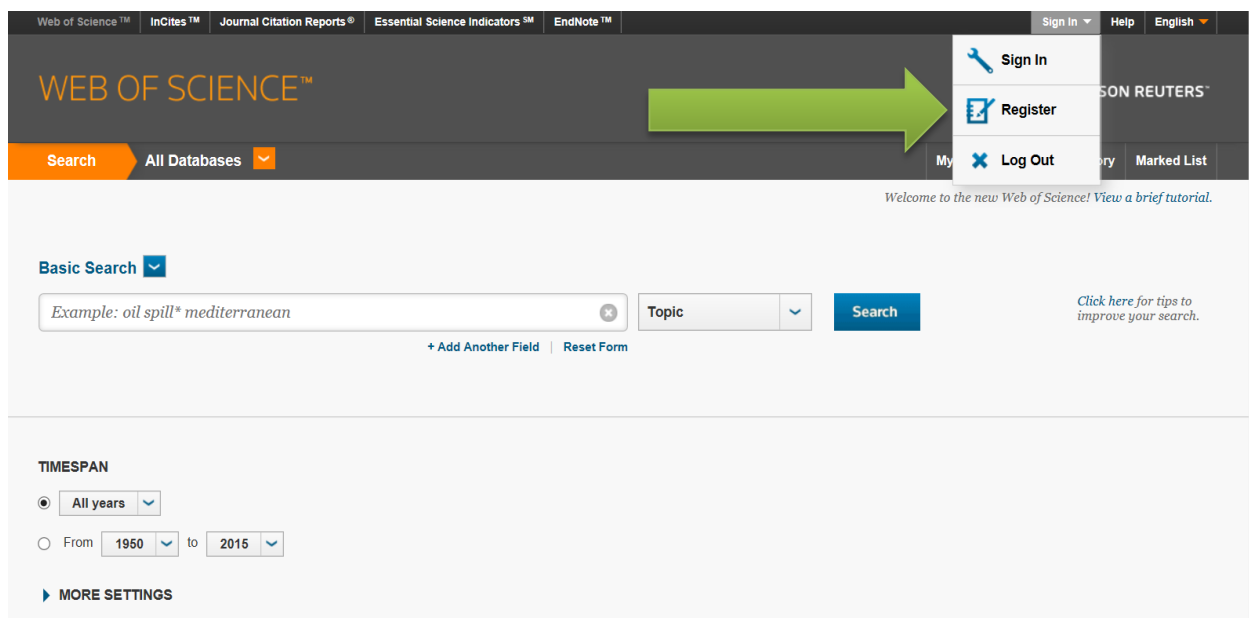
Web of science: <http://isiknowledge.com/>

1. Vpravo hore si vyberieme možnosť **SIGN IN**.



The screenshot shows the Web of Science homepage. At the top right, there is a navigation bar with 'Sign In', 'Help', and 'English' options. A large green arrow points to the 'Sign In' button. Below the navigation bar, the 'WEB OF SCIENCE' logo and 'THOMSON REUTERS' are visible. The main content area includes a search bar with the example text 'Example: oil spill\* mediterranean', a 'Topic' dropdown, and a 'Search' button. Below the search bar, there are 'TIMESPAN' options: 'All years' (selected), 'From 1950 to 2015', and a 'MORE SETTINGS' link.

2. Vyberieme si druhú možnosť, t.j. **REGISTER**.



The screenshot shows the Web of Science homepage with the 'Sign In' dropdown menu open. A large green arrow points to the 'Register' option. The 'Log Out' option is also visible. The rest of the page content, including the search bar and 'TIMESPAN' options, is identical to the previous screenshot.

<sup>1</sup> alert je upozornenie na výskyt nových publikačných a citačných výsledkov

3. Do formulára uvedieme **dvakrát** svoju emailovú adresu, kam chceme, aby nám boli zasielané alerty. Pokračujeme kliknutím na **Continue**.

The screenshot shows the Web of Science registration dialog box. It contains the following fields and text:

- E-mail Address:** [text input]
- Retype E-mail Address:** [text input]
- Note:** If you are already registered for a Thomson Reuters product or service, please sign in.
- Why register with the Web of Science?**
  - Automatic sign in
  - Access saved searches and search history
  - Create alerts
  - Add references to your EndNote Library
  - Select a preferred starting database or product
  - Update your personal information
- Buttons:** Continue, Cancel

The background shows the Web of Science interface with a search bar and navigation menu.

4. Vyplníme registráciu, stačí povinné polia, ktoré sú označené červenou hviezdikou. Odsúhlasíme podmienky používania. Pokračujeme kliknutím na **Submit changes**.

The screenshot shows the Web of Science registration form with the following fields and options:

- E-mail Address:** vedec@fm.uniba.sk
- \* First Name:** [text input]
- \* Last Name:** [text input]
- Middle Initial:** [text input] (optional)
- \* Password:** [text input]
- Password Guidelines:** Must be 8 or more characters (no spaces) and contain:
  - at least 1 numeral: 0 - 9
  - at least 1 alpha character, case-sensitive
  - at least 1 symbol: ! @ # \$ % ^ \* ( ) ~ { } | ] & \_Example: !sun%moon
- \* Retype New Password:** [text input]
- \* Primary Role:** Select a Primary Role [dropdown]
- \* Subject Area:** Select a Subject Area [dropdown]
- Bibliographic Software Used:** Select Bibliographic Software Used [dropdown]
- \* Opt In/Opt Out:**
  - Receive training materials, notifications, announcements, and other materials by e-mail.
  - Do not receive training materials, notifications, announcements, and other materials by e-mail.
- Automatic Sign In:**
  - Sign me in automatically. (Select this if you want to be signed in automatically each time you access Web of Science. This feature uses cookie technology.)
  - I am using a public computer or do not wish to be signed in automatically (Users of public computers should select this option.)
- \* Terms and Conditions:**

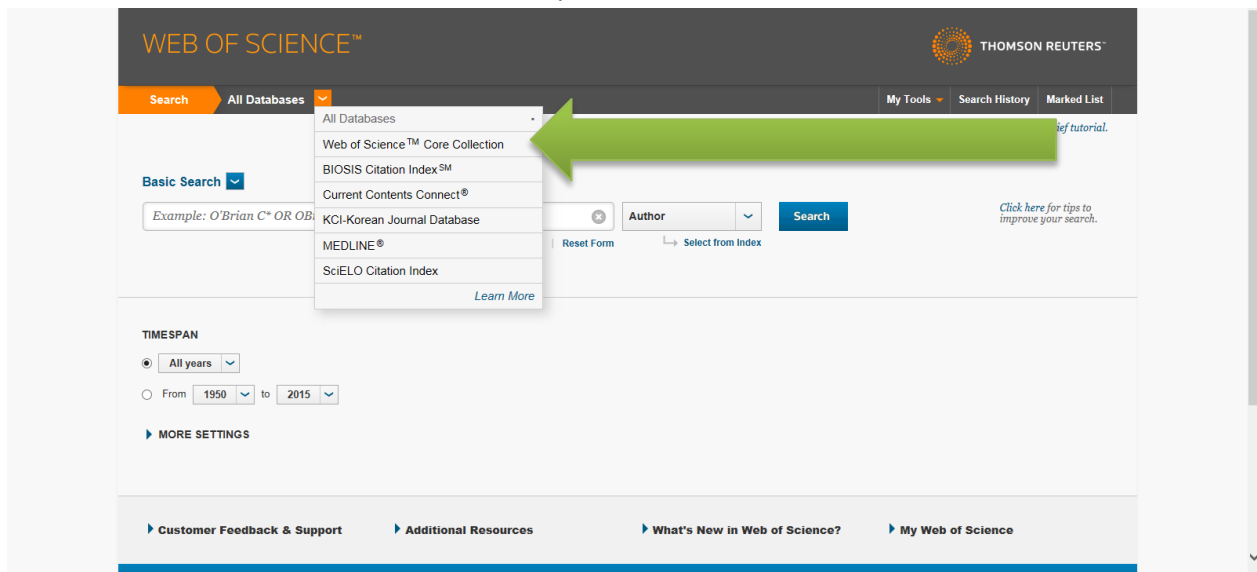
WEB OF SCIENCE TERMS OF USE: You are entitled to access the product, download or extract reasonable amounts of data from the product that are required for the activities you carry out individually or as part of your employment, and include insubstantial portions of extracted data in your work documents and reports, provided that such documents or reports are for the benefit of (and belong to) your organization, or where such documents or reports are intended for the benefit of third parties (not your organization), extracted data is immaterial in the context of such documents or reports and used only for illustrative/demo purposes.

Thomson Reuters determines a "reasonable amount" of data to download by comparing your download activities against the average annual download rates for all users.

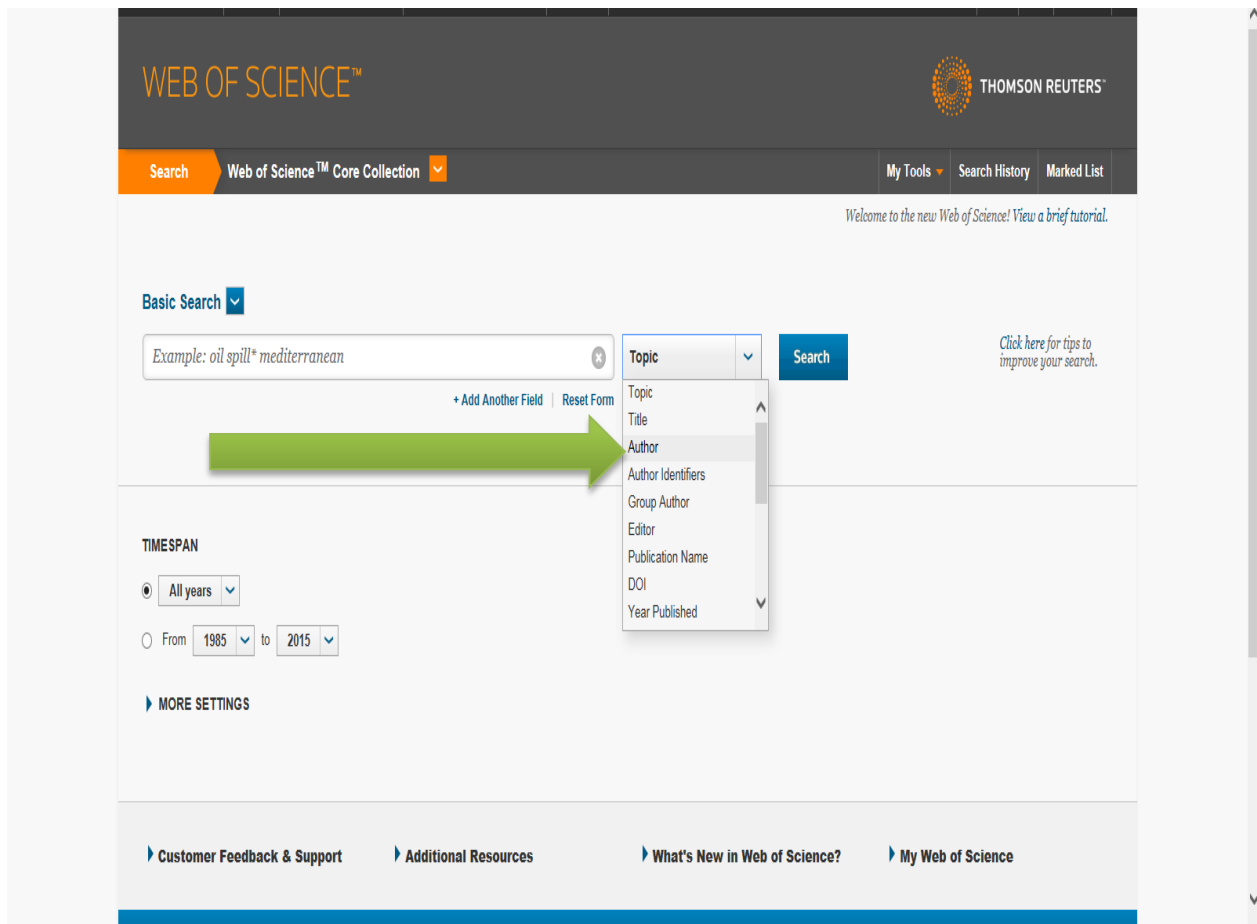
 I have read and agree to these terms and conditions.

Buttons: Submit Changes, Cancel

5. Vľavo hore si rozklikneme **All Databases** a vyberieme si možnosť **Web of Science™ Core Collection**.



6. Vo vyhľadávacích možnostiach si zvolíme vyhľadávanie podľa **AUTORA**. Do vyhľadávacieho poľa napíšeme priezvisko autora s iniciálkou mena, ktorého hľadáme. Odporúčam bez diakritiky. Následne klikneme **SEARCH**.



7. Prekontrolujeme si výsledky hľadania (databáza je celosvetová a multidisciplinárna, môžu sa tu vyskytovať aj naši menovci, o ktorých nemusíme vedieť!), a pokiaľ sa presvedčíme, že sú všetky uvedené práce autorove, vytvoríme si alert, kliknutím na vľavo hore na **Create alert**.

The screenshot shows the Web of Science interface. On the left, there is a sidebar with 'Results: 50' and a 'Create Alert' button highlighted by a green arrow. The main area displays a list of search results, including titles, authors, and publication details. The 'Create Alert' button is located in the left sidebar under the 'Refine Results' section.

8. Vyplníme požadované údaje a vyberieme z ponúkaných možností. Následne uložíme alert kliknutím na **Save**. Takýmto spôsobom je možné si vytvoriť alerty aj na ďalších autorov, prípadne na konkrétne diela.

The screenshot shows the 'Save Search History' dialog box overlaid on the search results page. The dialog box contains the following fields and options: 'Search History Name' (required), 'Description' (optional), 'E-mail Alerts' (checked), 'Email Address' (veded@fm.uniba.sk), 'Type' (Author, Title, Source), 'Format' (Plain Text), 'Frequency' (Weekly selected, Monthly unselected), and 'Alert Query: AUTHOR: (micieta, k)'. There is also a checkbox for 'The RSS feed will be available after creating the alert.' and 'Save' and 'Cancel' buttons.

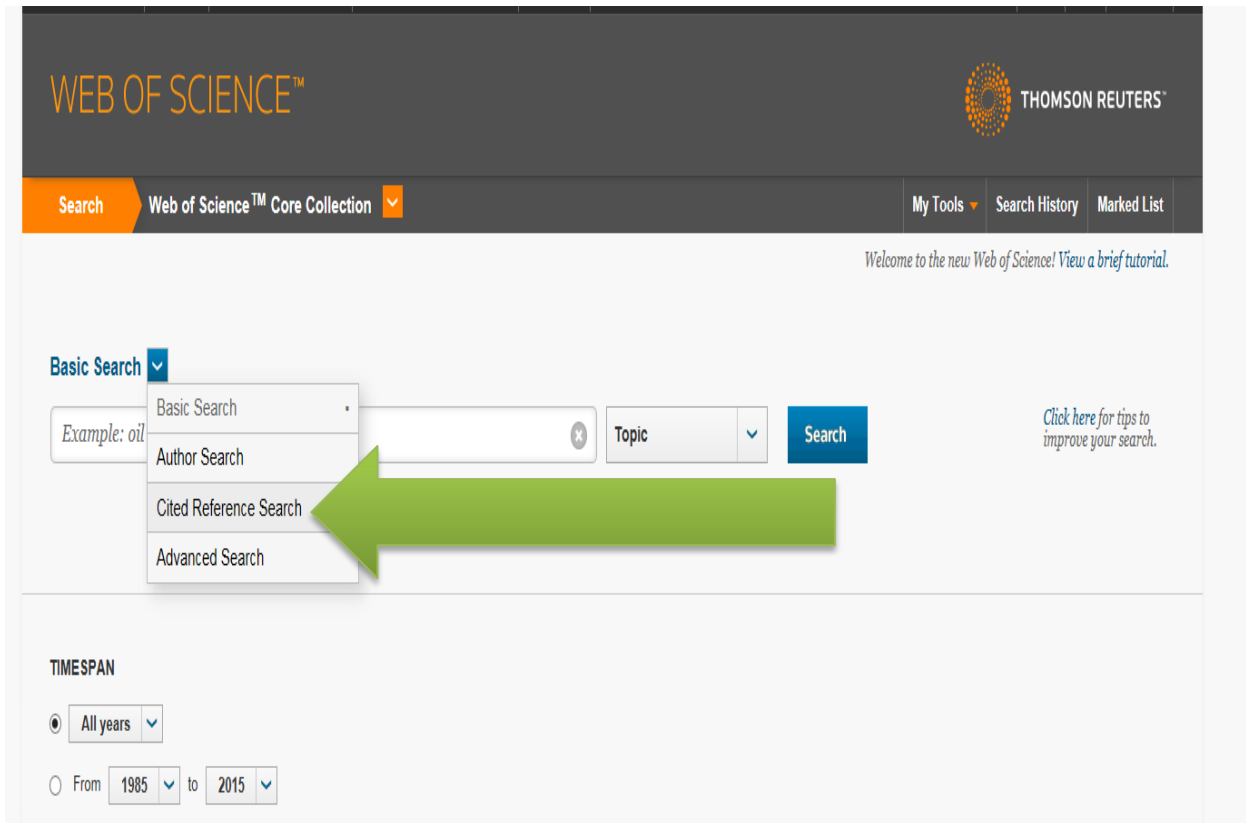
9. Web of Science ponúka aj možnosť nastavenia citačných alertov na **konkrétne Vaše články**. Postupujeme tak, že si najprv nájdeme požadovaný článok a rozklikneme ho. Vpravo hore si vyberieme **Create citation alert**.

The screenshot displays the Web of Science interface for a specific article. The article title is "Analysis of Awareness and Priorities, Focused on Intellectual Capital Among Slovak Companies". The authors listed are Papula, J (Papula, Jan)<sup>1</sup>; Volna, J (Volna, Jana)<sup>1</sup>; Pilikova, A (Pilikova, Anna)<sup>1</sup>; Hul'vej, J (Hul'vej, Jaroslav)<sup>1</sup>. The article is from the "PROCEEDINGS OF THE 14TH EUROPEAN CONFERENCE ON KNOWLEDGE MANAGEMENT (ECKM 2013), VOLS 1 AND 2". A green arrow points to the "Create Citation Alert" button in the right-hand sidebar. The sidebar also shows "1 Times Cited", "26 Cited References", and "View Citation Map".

10. Z ponúkaných možností si zvolíme tie, ktoré nám najviac vyhovujú. Alert uložíme. Takto možno postupovať pri každom ďalšom článku, ktorého citovanie chceme sledovať.

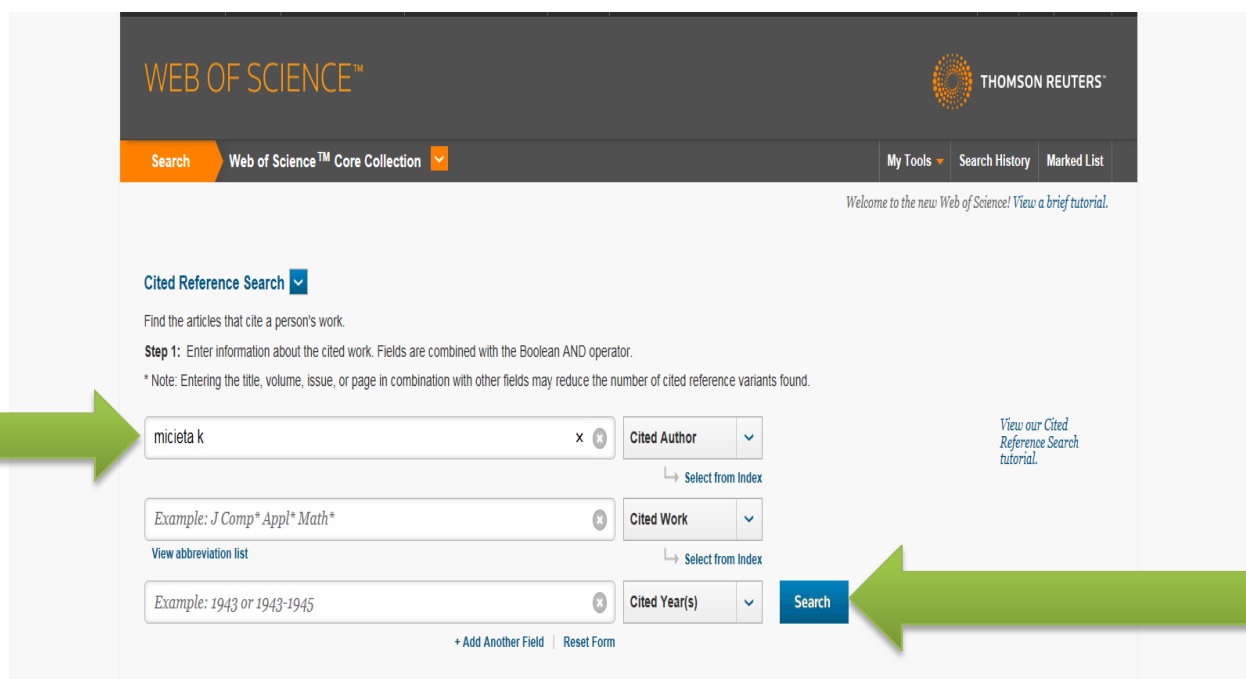
The screenshot shows a "Create Citation Alert" dialog box. It contains the following information: "You will automatically receive an e-mail alert every time the article is cited." The "Email Address" field is filled with "vedec@fm.uniba.sk". The "Email Format" is set to "Plain Text". The "Expiration Date" is "2016-05-14". There is a checkbox for "The RSS feed will be available after creating the alert." which is checked. At the bottom, there are "Create Citation Alert" and "Cancel" buttons.

11. Ďalšou možnosťou v databáze WoS je sledovanie citácií článkov, ktoré sa priamo v databáze nenachádzajú, ale sú citované článkami, ktoré v databáze sú. Pre túto možnosť si nad vyhľadávacím riadkom zvolíme možnosť hľadania **Cited Reference Search**.



The screenshot shows the top navigation bar of the Web of Science website. The search type dropdown menu is open, showing options: Basic Search, Author Search, Cited Reference Search, and Advanced Search. A green arrow points to the 'Cited Reference Search' option. Below the search bar, there are filters for 'TIMESPAN' with options for 'All years' and a date range from 1985 to 2015.

12. Do prvého vyhľadávacieho poľa napíšeme priezvisko a iniciálku mena autora. Z vyhľadávacích možností zvolíme **Cited Author**. Odklikneme **Search**



The screenshot shows the 'Cited Reference Search' form. The first input field contains 'micieta k' and is highlighted with a green arrow. The dropdown menu for the first field is set to 'Cited Author'. Below it, there are fields for 'Cited Work' and 'Cited Year(s)'. A green arrow points to the 'Search' button. The form also includes a 'View abbreviation list' link and a 'Select from Index' link.

13. Z ponúkaných článkov si vyberieme tie, ktoré nás zaujímajú. Tieto si označíme na začiatku tabuľky. Pokiaľ chceme označiť všetky, použijeme funkciu **Select All**. Následne odklikneme **Finish Search**.

**WEB OF SCIENCE™** THOMSON REUTERS™

Search My Tools Search History Marked List

**Cited Reference Search**  
Find the articles that cite a person's work.  
**Step 2:** Select cited references and click "Finish Search."  
Hint: Look for cited references (sometimes different pages of the same article are cited or papers are cited incorrectly).

CITED REFERENCE INDEX  
References: 1 - 50 of 62

Select Page Select All\* Clear All **Finish Search**

Select	Cited Author	Cited Work [SHOW EXPANDED TITLES]	Year	Volume	Issue	Page	Identifier	Citing Articles	View Record
<input type="checkbox"/>	Brutovska, Eva...Micieta, Karol + [Show all authors]	AGEING RES REV	2013	12	4	855	10.1016/j.arr.2013.07.001	4	View Record in Web of Science Core Collection
<input type="checkbox"/>	Chrenova, Jana...Micieta, Karol + [Show all authors]	AEROBIOLOGIA	2010	26	2	83	10.1007/s10453-009-9145-3	5	View Record in Web of Science Core Collection
<input type="checkbox"/>	Ferk, F...Micieta, K. + [Show all authors]	MUTAGENESIS	2007	22	6	363	10.1093/mutage/gem027	22	View Record in Web of Science Core Collection

14. Databáza nám ponúkne zoznam článkov, ktoré autora citujú. Je dobré sa rozkliknutím článku presvedčiť, či ide skutočne o autora, ktorého hľadáme. Opäť sa ponúka možnosť vytvorenia alertu.

**WEB OF SCIENCE™** THOMSON REUTERS™

Search My Tools Search History Marked List

**Results: 31**  
(from Web of Science Core Collection)

You searched for: CITED AUTHOR: (micieta k) ...More  
Create Alert

**Refine Results**  
Search within results for...

Web of Science Categories  
 ENVIRONMENTAL SCIENCES (10)  
 TOXICOLOGY (6)  
 PLANT SCIENCES (5)  
 ENGINEERING ENVIRONMENTAL (5)  
 FOOD SCIENCE TECHNOLOGY (3)  
 more options / values... Refine

Sort by: Publication Date -- newest to oldest

Page 1 of 1

Select Page Save to EndNote online Add to Marked List Analyze Results Create Citation Report

- Quaternary ammonium compounds (QACs): A review on occurrence, fate and toxicity in the environment**  
By: Zhang, Chang; Cui, Fang; Zeng, Guang-ming; et al.  
SCIENCE OF THE TOTAL ENVIRONMENT Volume: 518 Pages: 352-362 Published: JUN 15 2015  
+ Links Full Text from Publisher View Abstract Times Cited: 0 (from Web of Science Core Collection)
- Senescence, ageing and death of the whole plant: morphological prerequisites and constraints of plant immortality**  
By: Klimesova, Jilka; Nobis, Michael Peter; Herben, Tomas  
NEW PHYTOLOGIST Volume: 206 Issue: 1 Pages: 14-18 Published: APR 2015  
+ Links Full Text from Publisher Times Cited: 0 (from Web of Science Core Collection)
- Age-associated alterations in the somatic mutation level in Arabidopsis thaliana**  
By: Kiselev, K. V.; Tyumin, A. P.; Ogneva, Z. V.; et al.  
PLANT GROWTH REGULATION Volume: 75 Issue: 2 Pages: 493-501 Published: MAR 2015  
+ Links View Abstract Times Cited: 0 (from Web of Science Core Collection)
- Resilience as a universal criterion of health**  
By: Doering, Thomas F.; Vieweger, Anja; Pautasso, Marco; et al.  
JOURNAL OF THE SCIENCE OF FOOD AND AGRICULTURE Volume: 95 Issue: 3 Pages: 455-465 Published: FEB 2015  
+ Links View Abstract Times Cited: 3 (from Web of Science Core Collection)

Na záver by som Vám rád odporučil ďalšie inštruktážne videá k databáze, ktoré môžete nájsť na stránke: [http://wokinfo.com/training\\_support/training/web-of-knowledge/](http://wokinfo.com/training_support/training/web-of-knowledge/)

Pri nájdení Vášho článku, poťažne Vašej citácie vo Web of Science, k zaevidovaniu stačí, ak nám prepošlete emailom link na daný článok alebo citáciu.

Pokiaľ by ste potrebovali osobne našu pomoc pri vytvorení účtu v databáze, prípadne pri vyhľadávaní autora, článku, citácií v nej, neváhajte nás kontaktovať.